

Millennium can help you identify ways to reduce waste and ensure success in your recycling program. A detailed waste assessment may reveal unknown opportunities to cut your carbon footprint, increase your diversion rate, and even save you money!



## 1. RESEARCH:

**Review historical data (Past issues, weights, etc.).**

The Millennium team will review all historical data including recycling and garbage weights along with any issues previously seen from your organization or organizations like yours.



## 2. MATERIAL SURVEY:

**Identify type and quantity of materials being generated.**

A brief interview will be conducted to identify the materials in the waste stream from your organization's employees, services or products.



## 3. ONSITE ASSESSMENT:

**Visually inspect waste containers, signage and collection process.**

A visual inspection will be performed at your facility (or facilities) to review material type, amount, collection containers, signage displayed and collection process.



## 4. REPORT:

**Provide suggestions for the most effective waste diversion solution.**

An overview with recommendations will be provided to identify opportunities for increased source-reduction, reuse, and recycling.



Organization \_\_\_\_\_ Assessment Date \_\_\_\_\_  
 Contact Name \_\_\_\_\_  
 Inspection Facility Address \_\_\_\_\_  
 Services/Product \_\_\_\_\_

## HISTORICAL DATA: PREVIOUS ISSUES/CONCERNS/NOTES:

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## MATERIAL SURVEY

	Generated material	Disposition				Estimated Volume	Source/Description/Comments
		Y	N	Single Stream	Separated		
Common Items							Containers (Plastic, Glass, Aluminum, Tin)
							Paper (Office paper, catalogues, news, etc)
							Cardboard (Corrugated, paperboard)
							Shredded Paper
							Plastic Film (Bags/Wrap)
							Scrap Steel/Metal
							Scrap Wood/Pallets
Specialty Items							Specialty Plastics
							Specialty Glass
							Strapping/Banding/Binding
							Machinery/Parts
							Packaging Materials
							Electronics, Accessories, Batteries
							Unique Industry Items
							Other:
						Other:	
						Other:	
						Other:	



## ONSITE ASSESSMENT

	Y	N	Comment
Appropriate bin amount and ratio?			
Standardized bin colors and labels?			
Convenient, visible locations?			
Effective internal collection process?			
Effective hauler collection process?			
Effective employee/customer education?			
Single Stream materials OK?			
Separated materials OK?			

### OTHER NOTES:

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